



## **NOTICE 30-2022: REQUIREMENTS FOR ENTRY TO PLIPDECO FACILITIES**

August 22<sup>nd</sup>, 2022

In keeping with our obligation to provide a safe and healthy work environment for all, PLIPDECO kindly reminds all Port Users and Hauliers that it is Corporation Policy that any company representative who is required to enter and conduct work at the Port or any of the Corporation's facilities, must undergo annually, the Health, Safety and Environment Orientation. The Orientation outlines common hazards, rules and regulations that must be adhered to, and the emergency response procedures that you may be required to adopt.

In this regard, we ask that your respective companies, make arrangements with our HSE Department to normalize your orientation status by **September 15<sup>th</sup> 2022**. Persons without orientation or who have not scheduled appointments by this time maybe be denied entry to PLIPDECO's facilities.

### **Sessions must be scheduled as follows:**

- At least 48 hours in advance with the list of attendees sent via email to [hse@plipdeco.com](mailto:hse@plipdeco.com)
- Sessions must be confirmed by an HSE representative before attendance.
- Sessions will be executed via "Google Meet" (a link will be provided via email and participants will be required to print and sign the attendance form. The form must be scanned and submitted via email to PLIPDECO's HSE Department.
- For in person sessions a maximum of 6 persons can be scheduled at one time.

Please feel free to contact the Health, Safety & Environment Department at 636-2201 ext. 2286 or via email at [hse@plipdeco.com](mailto:hse@plipdeco.com) if you require any further information or clarifications.

Sincerely,

**Marketing and Business Development Department  
PLIPDECO**